



## TERMS AND CONDITIONS

### General Policies

1. Payment in cash, bank-in deposit or cheques are accepted. Bank-in deposits and cheques made payable to "Musik Angel" are subject to bank's confirmation and honored cheque.
2. An initial non-refundable membership fee is required before participation in our programs. This is a lifetime membership and entitles your child to all membership benefits including hosting birthday parties and special events at discounted prices.
3. A deposit is required for enrollment in certain courses and is refundable upon 14 days prior notice of withdrawal. Withdrawal forms are available at Customer Service Counter upon request.
4. Enrollment is by courses with each course composed of 8-12 structured classes, once a week depending on different programs. Enrollment is accepted anytime and fees will be charged on pro-rata basis according to the number of classes left in a session.
5. Payment for classes is non-refundable once the course enrolled has commenced.
6. Make-up classes may be scheduled for missed classes due to illness or prior notice is given to our Centre for at least 1 day. All make-ups are to be completed before the course ends and time of make-up is subject to space availability to prevent overcrowding in class. A maximum of 3 make-ups can be arranged within a course period. Absences not made up within the course period are non-refundable and cannot be accumulated to offset the tuition fee for the next course. Make-up class application form is available at our Customer Service Counter.
7. Certificates will be issued to students upon completion of certain programs with at least 75% class participation.
8. In accordance with guidelines of Social Welfare Department in Hong Kong, all children attending classes at Musik Angel must be accompanied by a parent or designated guardian at all times.
9. For parent participation classes (for children under 3 years old), only ONE of the parents or a designated guardian is permitted to accompany the child in class. All adults are required to wear socks for hygiene reasons.
10. Siblings are not permitted in class and only the enrolled child may participate.
11. The same child enrolling in 2 courses in the same term may enjoy 10% discount on the 2nd course (whichever is lower) and siblings enrolling classes in the same term may also enjoy 10% discount (whichever is lower), not applicable on piano or other musical instrument tuition.
12. Waiting list priorities are given to existing student in re-booking and siblings. Please give a prior notice to our staff if your child is leaving our Centre and 14-day prior notice is required for the refund of deposit paid.
13. Photos and videos are prohibited in our Centre unless permissions are requested in advance. Parents are reminded that photo and video taking are simply for personal memories and to focus on your child only.
14. Musik Angel reserves the right to make all final decisions. Time schedules and policies are subject to change without prior notice.

### Enforced Closure due to Bad Weather

Classes will be cancelled when BLACK rainstorm or Typhoon No.8 is hoisted. All classes will resume normal in 2 hours after the warnings are lifted. No make-up class will be scheduled for cancelled classes due to enforced closure.

### Children Sickness

To be considerate, please do not bring your child to our Centre when the child is sick or in any sign of illness. Make-up class will be arranged and your child will benefit more from class after getting well.

### Tips for Safety and Fun

- ☺ Children are suggested to dress in comfortable and loose fitting. Cotton made sweatshirts and sweatpants work well.
- ☺ Children need to be bare feet in class for certain programs to ensure safety and better stimulation in senses of touch. Accompanying adult must wear socks for hygiene reasons and new socks are available for sale at our Customer Service Counter.
- ☺ Eating and drinking are refrained in our activity rooms.
- ☺ Parents or designated guardians are advised to take good care of their belongings in our Centre. Musik Angel assumes no responsibility for any theft, loss or damage to properties left on our premises.



## STEPS TO RESERVE SPACES

1) Please send us a registration form together with payment to Musik Angel. \*Kindly fill out a registration form and fax/email to us indicating your Reservation Date, Time and Course Name on the form

[http://www.musikangel.com.hk/pdf/registration\\_form.pdf](http://www.musikangel.com.hk/pdf/registration_form.pdf)

### 2) Method of Payment

a) by Cheque

Kindly send a cheque payable to "Musik Angel" to:

Unit 1201, Ginza Square, 565 - 567 Nathan Road,  
Mongkok, Kowloon

or

b) by Bank Transfer

A/C No. 012-554-1-006501-1  
Bank of China Hong Kong Limited  
Musik Angel

(Please fax the payment slip to us at 2374 3700 and write down the name of your child on payment slip)

Add: Unit 1201, Ginza Square, 565-567 Nathan Road,  
Mongkok (Yaumatei MTR Exit A1)

Tel : 6996 1111  
Fax: 2374 3700  
Musik Angel